



REPORT of PROGRAMMES, PERFORMANCE AND GOVERNANCE MANAGER

to
OVERVIEW AND SCRUTINY COMMITTEE
28 JULY 2022

WORKING GROUP OF OVERVIEW AND SCRUTINY

1. PURPOSE OF THE REPORT

- 1.1 To establish the Working Group of the Overview and Scrutiny Committee.

2. RECOMMENDATION

That four Members of the Overview and Scrutiny Committee are appointed to sit on the Working Group of the Committee.

3. SUMMARY OF KEY ISSUES

- 3.1 At the Overview and Scrutiny Committee meeting of 15 October 2020 the Working Group Terms of Reference were agreed.
- 3.2 The Working Group consists of four Members of the Committee and is set to meet in the daytime ahead of Committee meetings and produce a report to be considered at the meeting, to include review of any Forms received where Members have recommended an item for the Overview and Scrutiny Committee.
- 3.3 Members' who sat on the working group in 2021 / 22 were: Councillors V J Bell (chairman), B B Heubner, C Mayes, N J Skeens. Although the committee has previously worked to political balance in forming the group, this is not a requirement for the working group of the committee.
- 3.4 Since the last meeting of the Overview and Scrutiny committee, we have received one Member form for review and there are watching brief items that were started in 2021 / 22 so we are likely to schedule a meeting mid-August to review member suggestions for the Committee Workplan.

4. CONCLUSION

- 4.1 The report gives the information so that Members can be appointed to the working group, as per the agreed committee operating protocols.

5. IMPACT ON STRATEGIC THEMES

- 5.1 Good overview and scrutiny contributes to the performance and efficiency goal.

6. IMPLICATIONS

- (i) **Impact on Customers** – Not applicable (N/A).
- (ii) **Impact on Equalities** – N/A.
- (iii) **Impact on Risk** – Good scrutiny processes help to manage corporate risk.
- (iv) **Impact on Resources (financial)** – N/A.
- (v) **Impact on Resources (human)** – Officer time has been allocated to support the running of the Working Group.
- (vi) **Impact on the Environment** – N/A.
- (vii) **Impact on Strengthening Communities** – N/A.

Background Papers: Working Group terms of reference - [Appendix A.pdf \(maldon.gov.uk\)](https://maldon.gov.uk/Appendix%20A.pdf)

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